

# STATE OF ALASKA

TONY KNOWLES, GOVERNOR

## DEPARTMENT OF REVENUE CHILD SUPPORT ENFORCEMENT DIVISION

Please Reply To:

CSED, MAILSTOP  
550 W. 7<sup>th</sup> Ave., Suite 310  
Anchorage, AK 99501-6699  
907-269-6900  
800-478-3300 Toll Free in Alaska  
907-269-6813 FAX

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Case No.: \_\_\_\_\_

Child(ren): \_\_\_\_\_

Re: Completion of Paternity Affidavit

The Child Support Enforcement Division (CSED) is starting action to establish paternity of the above child(ren).

You must fill out the enclosed Paternity Affidavit for each child.

- Answer each question the best you can.
- Read the questions carefully and **follow the instructions.**
- Use a black ball-point pen to answer.

After you complete the Paternity Affidavit(s):

- Sign the form(s) in front of a notary. This can be done in our office or by your local clerk of court or postmaster if you live outside Anchorage. Picture identification, such as a driver's license, will be required by the notary.
- Put your name and address on the postpaid return envelope.
- Return the entire packet to us.

If there is a father's name on the child's birth certificate, please send us a copy. Other items such as letters or cards from the alleged father about the child(ren) might be helpful in establishing paternity. We will make copies of all the items you send and return the originals to you.

You must return the signed, notarized Affidavit(s) to CSED by \_\_\_\_\_. If you do not complete and return the form, and you are receiving public assistance, we must tell the Division of Public Assistance that you are not cooperating. Non-cooperation may reduce your grant.

If you have questions, call us on the KIDS line at one of the above phone numbers and leave a message for Team \_\_\_\_\_. Please include your phone number and the CSED case number referenced above.

\_\_\_\_\_  
Child Support Enforcement Representative  
Enclosure

CSED 04-1664 (Rev11/97)